

**AUTHORIZATION FOR PAYMENT CHANGE
OR DEDUCTION DATE CHANGE
FOR AUTOMATIC DEBIT ORIGINATION**

I (we) hereby authorize the Chapter 13 Trustee, hereinafter called TRUSTEE, to change the amount of debit entries to my (our) banking account being debited for plan payments from \$_____ to \$_____ , effective with the _____/____ (month & year) payment, and the depository named below, hereinafter called DEPOSITORY, to debit the same such account. All other provisions of the Authorization Agreement for Automatic Debit Origination remain in full force and effect.

I (we) hereby authorize the Chapter 13 Trustee, hereinafter called TRUSTEE, to change the deduction date of debit entries to my (our) banking account being debited for plan payments from to (see schedule below), effective with the _____/____ (month & year) payment. All other provisions of the Authorization Agreement for Automatic Debit Origination remain in full force and effect.

If you are changing your deduction date, which day do you receive your benefits:

3rd day of EACH MONTH – deduction will be on 5th of month or following banking business day

2nd Wednesday 3rd Wednesday 4th Wednesday

Wednesday selections will be deducted on the following FRIDAY or the following banking business day. **The 4th Wednesday option will occasionally result in 2 deductions from the bank account in the same month.**

Complete for either section:

Name: _____ Case No: _____
(please print or type)

Signed: _____ Date: _____

Your phone number: _____

**Please mail completed form to our mailing address PO Box 511, Chattanooga, TN 37401-0511 or you can fax the form to 423-266-5816. Form must be received at least 3 business days prior to the actual date the change is to take effect. For fastest delivery send a PDF image scan of this form to ch13cha@ch13-trustee.com.

Beneficiaries receiving benefits prior to May 1997 or receiving both Social Security benefits and SSI payments are paid on the 3rd of each month. Other beneficiaries receive Social Security benefit payments on different Wednesdays of the month based on Birth date.
Second Wednesday – Birth date falls on 1st-10th
Third Wednesday – Birth date falls on 11th-20th
Fourth Wednesday – Birth date falls on 21st-31st

Only complete section needed.

IMPORTANT: To avoid confusion, make changes effective with the closest future payment. If the change skips the closest future payment, that payment will be processed at the current settings which may not be what you want.

Effective 8/30/2016 – prior forms obsolete